

# Surin Cham

## Systems Analyst

Ability to adapt to ever changing environment and strong sense of problem solving. A highly driven and motivated Systems Analyst with years of experience in the healthcare industry. Recognized as quick learner, persistent, detail oriented, outgoing, and a committed team player who strive to achieve deadlines and goals.

### Experience

- 2016-07 - present**      **Systems Analyst/System Support**  
*Schryver Medical Sales & Marketing, LLC*
- Conduct testing/troubleshooting of new software/software versions for system upgrades.
  - Configure and updated system to ensure proper functionality of software.
  - Write SQL codes to extract information from Crystal, Rapid Rad, and Copia for monthly/weekly reports.
  - Troubleshoot front end user's system operational issues.
  - Complete AD HOC report request in a timely matter; including testing and data validation.
  - Provide application and insurance website support to front end user via e-mail, phone, or in person.
  - Write and updated policy and procedures for users training manual.
  - Train front end users on new system functionality and process.
- 2014-10 - 2016-06**      **Account Receivable Specialist**  
*Schryver Medical Sales & Marketing, LLC*
- Reviewed Medicare/Insurance denials in a timely matter to ensure proper timely payments.
  - Reviewed patient's accounts with a remaining balance left from insurance.
  - Analyzed EOB's received from the insurance companies and take appropriate action; including appealing all claims that are denied or underpaid.
  - Obtained proper documentation required from Insurance companies to collect payments.
  - Analyzed medical claims for proper action; i.e. to be adjusted off or to further pursue action on monetary collection.
  - Advised managers and leaderships of any trends regarding insurance denials, in order to identify problems with particular payers.
- 2012-12 - 2014-09**      **Payment Posting**  
*Schryver Medical Sales & Marketing, LLC*
- Posted payments from insurance companies.
  - Adjusted non-covered charges that are denied by insurance companies.
  - Posted denials from insurance companies.
  - Posted withholds/credits/take backs.
  - Downloaded EOB's from EDI Clearinghouse online.
- 2011-05 - 2012-11**      **Account Receivable Specialist**  
*Schryver Medical Sales & Marketing, LLC*
- Reviewed Medicare/Insurance denials in a timely matter to ensure proper timely payments.
  - Reviewed patient's accounts with a remaining balance left from insurance.
  - Analyzed EOB's received from the insurance companies and take

### Personal Info

#### Address

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Aurora, Co. 80017

#### Phone

720.454.8467

#### E-mail

nirus.surin@gmail.com

#### LinkedIn

<http://linkedin.com/in/surin-cham-551046135>

### Education

**2016-05 - present**

#### Community College of Aurora

Associate of Applied Science  
Degree of Computer Information Systems

**2007-10 - 2008-08**

#### Everest College of Aurora

Certificate in Medical Insurance, Billing, and Coding

### Certificates

**2017-12**

Lean Six Sigma Yellow Belt

**2017-09**

Lean Six Sigma White Belt

### Skills

Microsoft Office

Xcode

SQL Server Management Studio

Microsoft SQL Server

SQL

C++

Telcor

appropriate action; including appealing all claims that are denied or underpaid.

- Obtained proper documentation required from Insurance companies to collect payments.
- Analyzed medical claims for proper action; i.e. to be adjusted off or to further pursue action on monetary collection.
- Advised managers and leaderships of any trends regarding insurance denials, in order to identify problems with particular payers.

RapidRad

Copia

CareVoyant

SugarRCM

Crystals

Windows OS

Mac OS

2008-09 -

## **Lab Biller**

2011-04

*Schryver Medical Sales & Marketing, LLC*

- Separated patient's requisitions to be either billed to a facility or to the insurance.
- Entered patient's demographic information from the requisitions.
- Called nursing facilities to get correct patient's demographic information.
- Verified patient's insurance information to determine how charges need to be billed.
- Entered correct charges to be billed to the insurance companies.

2008-06 -

## **Medical Office Clerk**

2008-08

*For Your Feet*

- Greeted patients face to face.
- Scheduled patient's appointments.
- Gathered the patient's demographic and insurance information to be entered into the computer.
- Called insurance companies to verify patient's eligibility, co-pays, plans, and to get prior authorizations.
- Sent medical claims electronically or by paper.
- Maintained all of the patient's charts.